



NAESA International  
**QEI Training Course and Certification Exam**  
Hanover, MD  
April 24-28, 2017



NAESA International is offering a four-day QEI Training Course and Certification Exam for individuals who are interested in applying to become QEI Certified. *YOU MUST SUBMIT THE QEI APPLICATION TO BE CONSIDERED FOR THE EXAM.*

**TO APPLY:** Download the Candidate's Handbook from [www.naesai.org](http://www.naesai.org) under Certification/QEI Certification. Read through the entire book. You'll find all the application materials in the addenda. Send all application materials to Emerald at [emerald@naesai.org](mailto:emerald@naesai.org) or fax to 360-292-4973 or mail to PO Box 4367, Mankato, MN 56002. You will be notified by email whether you are approved, denied or we need additional information from you.

**APPLICATIONS ARE DUE NO LATER THAN MARCH 30<sup>th</sup>, 2017.**

**LOCATION AND TIME**

SpringHill Suites Arundel Mills / BWI	April 24-28, 2017
7544 Teague Rd	Monday - Friday
Hanover, MD 21076	8am - 5pm Daily
Phone: 410-799-7100	(please arrive ½ hour early on the day of the exam)

Please contact the hotel to make reservations. NAESA does not provide a discounted room block for this course.

**COST:** Registration for the Course and Exam is \$1295. Registration for the Test only is \$300. Cancellations will be refunded if written notice is given to the NAESA Executive Office at least two weeks before the start date of the course, minus a \$50 cancellation fee. No refunds will be given after this date. You will be allowed to attend a substitute course/exam if you contact the Executive Office ahead of time. No refunds on no-shows.

**EXAM INFORMATION:** The QEI Certification exam is an online, open-book exam consisting of 160 code questions and 6 demographic questions. You will have 8 hours to complete the exam. A half an hour break is required.

**IMPORTANT: YOU ARE REQUIRED TO BRING A LAPTOP WITH AN INTERNET CONNECTION. YOU WILL ALSO BE REQUIRED TO DOWNLOAD SOFTWARE ON YOUR COMPUTER BEFORE YOU ARRIVE. MORE INFORMATION REGARDING THIS WILL BE EMAILED TO YOU ONCE YOUR APPLICATION IS APPROVED.**

**REFERENCE MATERIALS REQUIRED:**

1. ASME A17.1 - 2013 / CSA B44-13 Safety Code for Elevators and Escalators
2. ASME A17.2 - 2014 Guide for Inspection of Elevators, Escalators and Moving Walks
3. ASME A17.3 - 2015 Safety Code for Existing Elevators and Escalators
4. ASME A18.1 - 2014 / B355-15 (R2013) Safety Standard for Platform Lifts and Stairway Chairlifts
5. ASME QEI-1 -2013 Standard for the Qualification of Elevator Inspectors
6. ANSI/ASSE A10.4 - 2016 / CAN/CSA-2 185. M87 (R2011) Safety Requirements for Personnel Hoists and Employee Elevators
7. NFPA 70 - 2014 / CSA C22.1 2015 National Electrical Code
8. Elevator Industry Field Employees Safety Handbook – 2015

**TO ORDER COURSE MATERIALS:**

NAESA does not sell or lease books. You can purchase codebooks from:

- Tech Street: [www.techstreet.com](http://www.techstreet.com)
- IHS: [www.ihs.com](http://www.ihs.com)
- Elevator World: [www.elevatorbooks.com](http://www.elevatorbooks.com)
- ASME: [www.asme.org](http://www.asme.org)
- NFPA: [www.nfpa.org](http://www.nfpa.org)
- Amazon: [www.amazon.com](http://www.amazon.com)
- E-Bay: [www.ebay.com](http://www.ebay.com)
- ASSE: [www.asse.org](http://www.asse.org)

**NOTE:** It's recommended you purchase your books in hardcopy format as you will not have access to any other programs on the laptop you use to take your exam. If PDF is preferable, you must download them onto another laptop or other portable device.